

## **ONLINE ACCOUNT & E-STATEMENT SET-UP**

**Create your online account and get enrolled in our e-statements today with these simple steps:**

### **CREATE ONLINE ACCOUNT:**

- 1. Go to [www.vatatcu.org](http://www.vatatcu.org)**
- 2. Click on “Go to Online Banking” @ bottom of homepage**
- 3. Click on New User Tab & Create access ID & password**  
**\*\* (both need to be 6-12 characters w/ number & letter)**
- 4. Input your account number**
- 5. Input your social security # (no dashes)**
- 6. Read & accept the disclosure**
- 7. Choose your login image**
- 8. Complete your personal information & submit**
- 9. Explore account & SIGN UP FOR E-STATEMENTS!**

### **E-STATEMENT EASY SET-UP:**

- 1. Sign into Online Account**
- 2. Click “View E-STATEMENT”**
- 3. Open sample PDF (\*this is a one-time process to set up & view statements) & Copy Authorization code**
- 4. Paste in corresponding area**
- 5. Choose “I would like to receive my statement online and be notified by email” & Click Submit**
- 6. Your statements will now be available to view the following month!**

**Call: (512)472-3258 or E-mail: [info@vatatcu.org](mailto:info@vatatcu.org) with any questions.**

